APPENDIX IV: FORMAT FOR MEMORANDUM OF UNDERTAKING

(To be submitted duly filled in by the Management on ₹100 stamp paper.)

We,

Name			
Designation	Chairman / President	Secretary	Principal / Director
Name of Society or Institution			

Have been given to understand about the various programmes of YCMOU, Nashik

We shall offer the services of our institute for establishing of the Learner Support Centre of YCMOU for _____ Programme.

1. We hereby agree to spare the accommodation, equipment, tools and other infrastructural facilities for implementation of the programme as prescribed by YCMOU.
2. We hereby agree to insure security of equipment provided by YCMOU.
3. We here by agree to provide willing faculty members of our institute to work as Programme Coordinator, Counselors or other any other designation, as may be prescribed YCMOU.
4. We hereby agree to make available necessary training materials, consume electricity and water facilities to the students undergoing training programmes of the university.
5. We hereby agree to implement the programmes of YCMOU sincerely with due dignity, quality and maintain the high standard of educational values as prescribed by YCMOU.
6. We also agree to maintain all records in respect of the programmes and submit the same to the university authorities as and when asked for.
7. We hereby agree to return all furniture, equipment, books and any other material which the University will provide us, if and when the Learner Support Centre is closed for any reason. We shall also have no objection if the University ceases the services of Counselors, Coordinator and office staff appointed at the Learner Support Centre.
8. We shall extend full cooperation and support for the smooth conduct of these academic programmes (including Teaching-Learning, Examination, Assessment and Evaluation), as per the approved rules of the university.
9. We agree that all legal disputes regarding Learner Support Centre and enrolled students shall be subject to Nashik jurisdiction only.

We put below our signature in token of agreement of above terms for implementing the educational programmes of YCMOU.

(Seal of the Institution)	Signature with Date (Name:) Principal/Head Institution/Foundation/Trust
Signature with Date (Name:) Secretary Institution/Foundation/Trust	Signature with Date (Name:) Secretary Institution/Foundation/Trust

Signed and accepted on behalf of Yashwantrao Chavan Maharashtra Open University, Nashik.

(Seal of the University)	Signature with Date (Name:) Registrar, Yashwantrao Chavan Maharashtra Open University, Nashik